

CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY

Economic Development/Brownfields

Resolution No.: 11-13-24C

Resolution Title:

**Resolution Authorizing a Professional Services Agreement with
Brownfield Redevelopment Solutions, Inc. to Provide Environmental Management Services
on an Hourly Rate Basis for a Total Amount Not to Exceed \$300,000.00**

Project Summary:

CRA requires a qualified firm to provide Environmental Management Services which includes the following:

- Environmental contractor supervision
- Review of technical documents
- Preparation of grant applications
- Grant reporting and compliance, and
- Land Use planning for brownfield sites

CRA evaluated the two proposals received by the deadline of November 13, 2024, and recommends a professional services agreement be executed with Brownfield Redevelopment Solutions, Inc. to provide the Agency with environmental management services.

Purpose of Resolution:

To authorize a professional service contract.

Award Process:

CRA issued a Request for Proposals, which was advertised in the Courier Post Newspaper and on the CRA Web Site, pursuant to the 'fair and open' process and procedures for N.J.S.A. 19:44A-20.4 et. seq. CRA evaluated the proposals received by the deadline of November 13, 2024, and CRA recommends a contract with Brownfield Redevelopment Solutions for environmental management services.

Cost Not To Exceed:

\$300,000.00

Total Project Cost:

N/A

Source of Funds:

Contract Services for Shared Services Agreements, USEPA and HDSRF grants.

11-13-24C

**Resolution Authorizing a Professional Services Agreement with
Brownfield Redevelopment Solutions, Inc. to Provide Environmental Management Services
on an Hourly Rate Basis for a Total Amount Not to Exceed \$300,000.00**

WHEREAS, the City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA administers the City’s Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation and remediation of lands identified for redevelopment; and

WHEREAS, the work associated with the Brownfields Program, including the supervision of environmental contractors, the review of technical documents, the preparation of grant applications and the compliance with reporting requirements, is highly specialized and requires distinct and specific training; and

WHEREAS, CRA procured these services by advertising a Request for Proposals entitled “Environmental Management Services for the Camden Redevelopment Agency – 2025”, pursuant to the ‘fair and open’ process and procedures for N.J. S. A. 19:44A-20.4 et seq.; and

WHEREAS, CRA received two proposals from firms to perform the required services and has evaluated the proposals and recommends a contract with Brownfield Redevelopment Solutions, finding their proposal to be responsive, the firm is qualified to provide the requested services, and the rate schedule was the most reasonable.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized to enter into a Professional Service Agreement with Brownfield Redevelopment Solutions, Inc. to provide Environmental Management Services on an hourly rate basis for a total amount not to exceed \$300,000.00; and

BE IT FUTHER RESOLVED, that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

11-13-24C (cont'd)

ON MOTION OF: **Maria Sharma**

SECONDED BY: **Gilbert Harden, Sr.**

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins	X		
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma	X		

Jan K. Leonard

Ian K. Leonard
Chairperson



ATTEST:

Olivette Simpson
Executive Director

The above has been reviewed and approved as to form.

Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel