

**SPECIFICATIONS FOR INVITATION FOR BIDS  
NSP2 CLEAN & GREEN VACANT PROPERTY MAINTENANCE  
COOPER/LANNING SQUARE NEIGHBORHOOD  
CAMDEN NEW JERSEY**

**Issue Date: September 21, 2018**

**Issued by: CAMDEN REDEVELOPMENT AGENCY**

**DUE DATE AND TIME: Wednesday, October 10, 2018 AT 2:00 P.M.,  
OFFICES OF THE CAMDEN REDEVELOPMENT AGENCY, SUITE 1300  
CAMDEN CITY HALL 520 MARKET STREET CAMDEN, NEW JERSEY  
08101**

**Attn: Johanna Conyer, Director of Finance  
Camden Redevelopment Agency  
Suite 1300 Camden City Hall  
520 Market Street  
Camden, NJ 08101**

**ADVERTISEMENT  
INVITATION FOR BIDS  
CAMDEN REDEVELOPMENT AGENCY**

NOTICE IS HEREBY GIVEN THAT SEALED PROPOSALS will be received at 2:00 PM on Wednesday, October 10, 2018 by Johanna S. Conyer Director of Finance, Camden Redevelopment Agency (CRA), Suite 1300 Camden City Hall, and 520 Market Street Camden, NJ 08101 and there publically opened and read aloud for the following project:

**NSP2 CLEAN & GREEN VACANT PROPERTY MAINTENANCE COOPER/LANNING NEIGHBORHOODS**

The Invitation for Bids (IFB) may be downloaded from the CRA website [www.Camdenredevelopment.org](http://www.Camdenredevelopment.org). It is the responsibility of prospective Bidders to check the Courier-Post for any addenda to the IFB that may be issued prior to the bid opening. All addenda will also be posted on the CRA website. The attachments to the IFB may include maps, standard forms, and regulatory documents. The attachments to the IFB may be accessed in the following ways:

- From the CRA website
- Printed copies for no charge
- For more information regarding the attachments please contact Johanna S. Conyer at [joconyer@ci.camden.nj.us](mailto:joconyer@ci.camden.nj.us).

**THE WORK:** The City of Camden Redevelopment Agency (CRA) is soliciting bids from qualified landscape firms to provide routine periodic mowing and property maintenance services for CRA owned property. The Property, consisting of 241 vacant scattered lots and improved sites that total approximately 11.285 acres, is located in the Cooper/Lanning Square Neighborhood within Census Tract 6104. The contract resulting from this IFB will be with one Contractor for one year commencing October 2018. The Work is being funded through a Neighborhood Stabilization Program 2 Grant from the US Department of Housing & Urban Development (HUD), and therefore subject to HUD's Section 3 guidelines and requirements. <https://www.hudexchange.info/resources/documents/24-Cfr-Part-135-Section-3-Regulations.pdf>

**PRE-BID MEETING:** There will be no pre-bid meeting.

**QUESTIONS:** Inquiries regarding the IFB shall be submitted no later than Wednesday September 26, 2018 at 10:00 a.m. to Johanna S. Conyer via e-mail at [Joconyer@ci.camden.nj.us](mailto:Joconyer@ci.camden.nj.us) or fax at (856) 968-3541. No oral response to any question by any CRA employee or agent shall be binding on the CRA or in any way considered to be a commitment by the CRA.

**ADDENDA:** Addenda shall be issued no later than Monday, October 1, 2018. Prior to that date, the CRA may issue addenda, including amendments or answers to written inquiries. All addenda will be noticed by CRA and will constitute a part of this IFB. All bid responses shall be prepared with full consideration of the addenda issued prior to the Due Date.

**INTRODUCTION**

The City of Camden Redevelopment Agency (CRA) is soliciting bids from qualified landscape firms to provide routine periodic mowing and property maintenance services for CRA owned property. The Property, consisting of 241 vacant scattered lots and improved sites that total approximately 11.285 acres, is located in the Cooper/Lanning Square Neighborhood within Census Tract 6104. The Property is designated on the City of Camden Tax Map and further described as set forth in Exhibit A attached (the "Property").

The contract resulting from this IFB will be with one Contractor for one year commencing October 2018. The Work is being funded through a Neighborhood Stabilization Program 2 Grant from the US Department of Housing & Urban Development (HUD), and therefore subject to HUD's Section 3 guidelines and requirements. The Section 3 Guidelines can be accessed through the following link: <https://www.hudexchange.info/resources/documents/24-Cfr-Part-135-Section-3-Regulations.pdf>

### **Part 1. Scope of Services**

The Scope of Services shall be performed under a twelve month contract from October, 2018 through October, 2019.

a. Mowing

Contractor shall mow the grass at each Property site every 30-days during the Growing Season as defined herein, and maintain the Property sites clear of debris, garbage, and litter. The Growing Season is defined as the period from April 1<sup>st</sup> to October 31<sup>st</sup>. The Property sites (the exteriors of property where lots are improved with structures) shall be maintained free from weeds or plant growth in excess of six inches in compliance with the City of Camden Municipal Code Section 418-79.

Contractors shall mow the grass at each Property site; weed whack around tree wells, porches, steps, crawl spaces, fences and gates; and protect and preserve pre-existing landscaping and improvements including, but not limited to, flower gardens, trees, gravel paths, low maintenance plantings, split rail fencing, and signage. Contractors shall be required to use care not to disturb or damage any of the pre-existing flower gardens, trees, or gravel paths while mowing, and shall be responsible for replacing any damaged or destroyed vegetation during mowing. Watering shall not be included within the scope.

b. Routine Maintenance

Routine maintenance shall include keeping the Property sites free of debris, garbage, and litter as set forth in the City of Camden Municipal Code. Property Sites shall be inspected at least twice time per month, for the entire term of the contract, and debris, garbage, and litter removed at time of inspection. Contractor shall be expected to remove debris, garbage, and litter from each lot before mowing.

c. Pre-Bid Property Inspection

Contractors are strongly encouraged to visit each property site and include in the bid pricing costs associated with clearing the site of any overgrown vegetation, as well as, costs associated with routine periodic mowing.

d. Signage

Signage costs shall be included in the appropriate column on the bid pricing sheet as provided in this notice. In the event, existing signs are damaged or require replacement, the Contractor shall cause or arrange for such replacement.

e. Pricing

Contractor shall provide per property pricing on the bid pricing sheet attached. NOTICE: The Property is located within the Cooper/Lanning Square Redevelopment area, which is actively being marketed for residential, commercial, institutional or other redevelopment purposes. A property or properties may be removed from the contract as redevelopment project sites are assembled by CRA disposed of and/or otherwise sold to third party developers. CRA will provide a thirty (30) day notice of removal prior to removal of the property from the contract, and correspondingly, the Contractor shall adjust the contract price proportionately.

**Part 2. Experience**

Contractor: Company must submit documentation of successful experience in providing similar scopes of work/ projects as requested in this solicitation. Contractor shall be responsible for implementation of all health and safety measures taken to complete the required services. Neither the CRA, nor the City of Camden assumes responsibility for the health and safety of Contractor, Contractor employees, or other associated personnel in the performance of the contract for services.

**Part 3. Work Plan Requirement**

Per Property Work Plan: Contractor shall prepare a preliminary detailed baseline per property work plan prior to beginning the work.

**Part 4. Invoice Requirements**

Contractor shall be required to:

- a. Prepare a monthly work plan for each property within each monthly invoice.
- b. Prepare an updated budget on a property by property basis with each monthly invoice. Note: In the event, CRA provides notice to remove a property from the property list, the budget shall be adjusted for this change.
- c. Take and include before and after photos (taken at the beginning and end of the month) with each monthly invoice.
- d. Participate with CRA representative in a driving inspection of every property site at the beginning of the month with “before” per property photo documentation and participate in an end of the month inspection during which “after” per property photo is taken to document the condition of each property site.
- e. Complete a monthly inspection sheet for approval prior to monthly invoicing.

**END OF SPECIFICATIONS**

## **A. FEDERAL REQUIREMENTS**

US Department of Housing & Urban Development (HUD) Section 3 Guidelines

The Work is being funded through a Neighborhood Stabilization Program 2 Grant from the US Department of Housing & Urban Development (HUD), and therefore subject to HUD's Section 3 guidelines and requirements. The Section 3 Guidelines can be accessed through the following link: <https://www.hudexchange.info/resources/documents/24-Cfr-Part-135-Section-3-Regulations.pdf>

## **B. NEW JERSEY INSURANCE REQUIREMENTS**

1. The company shall carry and maintain in full force and effect for the duration of this contract, and any supplement thereto, appropriate insurance. The company agrees to protect and defend, indemnify, and hold the CRA and its employees free and harmless from and against any and all losses, claims, liens, demands and causes of action of every kind and character including the amount of judgments, penalties, interest, court costs, and legal fees incurred by the CRA in defense of same, arising in favor of taxes, claims, liens, debts, personal injuries including employees of the CRA, death or damages to property (including property of the CRA) and without limitations by enumeration, all other claims, or demands of every character occurring and caused in whole or in part by any negligent act or omission of the company, any one directly or indirectly employed by the company or anyone for whose acts the company may be liable regardless of whether or not it is caused in part by the CRA.
2. Company will designate and provide the CRA with the identity of a person or persons in the company's employ who shall be responsible for handling claims from the public efficiently and expeditiously. Policies shall be issued by an insurance company authorized to do business in the State of New Jersey.
3. Insurance similar to that required by the company shall be provided by or on behalf of all subcontractors to cover its operation(s) performed under this contract, and included in all subcontracts.
4. Insurance certificates must be presented at the time of bid, documenting coverage for the following:
  - A. Worker's Compensation and Employers Liability in accordance with State of New Jersey requirements: Statutory Coverage, Employers Liability Limit
    - a. \$1,000,000 each accident for bodily injury by accident
    - b. \$1,000,000 each employee for bodily injury by disease
    - c. \$1,000,000 policy limit for bodily injury by disease
  - B. Public Liability Insurance: Comprehensive General Liability, (bodily injury, personal injury, and property damage liability) including company's contingent Completed operations and contractual liability with a minimum of:
    - a. \$1,000,000 each occurrence
    - b. \$1,000,000 personal and advertising injury
    - c. \$2,000,000 general aggregate; and
    - d. \$1,000,000 products/completed operations aggregate

- C. Comprehensive Automobile Liability Insurance: Covering all owned, hired and rented vehicles and equipment, with limits of liability of not less than \$1,000,000 for injuries to, or death of one or more persons resulting from any one occurrence and property damage limit of liability of not less than \$500,000 per occurrence.
- D. Excess Liability Insurance Excess of General, Auto and Employers Liability
  - a. Each Occurrence and Aggregate - \$5,000,000

All insurance certificates must name the Camden Redevelopment Agency and the City of Camden as additional insureds on the policy. Said Certificate must state that coverage cannot be cancelled or materially altered without thirty (30) days written notice to the CRA.

### **CONTRACTOR BID SUBMISSION REQUIREMENTS**

1. Contractor Contact Information including name of company, address, telephone number, fax number and primary contact person and email address.
2. Documentation of successful experience in providing similar scopes of work/ projects as requested in this solicitation.
3. Qualifications and credentials of Contractor.
4. Price Form signed by principal of company authorized to sign. (Attachment #1)
5. Copy of New Jersey Business License.
6. Certification of Eligibility to Receive Federal Funds (Attachment #2)
7. Partnership/Corporation Disclosure Statement (Attachment #3)
8. Non-Collusion Affidavit (Attachment #4)
9. Disclosure Of Investment Activities in Iran (Attachment #5)

**EXHIBIT #1**

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
1	6104	Lanning Square	153	40	308 Washington Street	0.0397
2	6104	Lanning Square	153	41	432 S 3rd Street	0.108
3	6104	Lanning Square	153	42	330 Washington Street	0.0361
4	6104	Lanning Square	153	43	310 Washington Street	0.0361
5	6104	Lanning Square	153	51	312 Washington Street	0.034
6	6104	Lanning Square	153	69	314 Washington Street	0.3857
7	6104	Lanning Square	153	71	333 Berkley Street	0.0321
8	6104	Lanning Square	153	75	329 Berkley Street	0.0321
9	6104	Lanning Square	153	76	321 Berkley Street	0.0321
10	6104	Lanning Square	153	77	319 Berkley Street	0.0321
11	6104	Lanning Square	153	78	317 Berkley Street	0.0321
12	6104	Lanning Square	153	79	315 Berkley Street	0.0321
13	6104	Lanning Square	153	80	313 Berkley Street	0.0321
14	6104	Lanning Square	153	83	311 Berkley Street	0.1253
15	6104	Lanning Square	153	84	448 South 3rd Street	0.0244
16	6104	Lanning Square	153	85	446 South 3rd Street	0.0244
17	6104	Lanning Square	153	86	444 South 3rd Street	0.0244
18	6104	Lanning Square	153	87	442 South 3rd Street	0.0244
19	6104	Lanning Square	153	89	440 South 3rd Street	0.0489
20	6104	Lanning Square	153	90	436 South 3rd Street	0.0244
21	6104	Lanning Square	153	91	434 South 3rd Street	0.025
22	6104	Lanning Square	153	93	428 South 3rd Street	0.0244
23	6104	Lanning Square	154	2	312 Benson Street	0.077
24	6104	Lanning Square	154	3	310 Benson Street	0.0361
25	6104	Lanning Square	154	4	312 Benson Street	0.036
26	6104	Lanning Square	154	5	314 Benson Street	0.035
27	6104	Lanning Square	154	6	316 Benson Street	0.036
28	6104	Lanning Square	154	7	318 Benson Street	0.036
29	6104	Lanning Square	154	8	320 Benson Street	0.388

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
30	6104	Lanning Square	154	9	322 Benson Street	0.0361
31	6104	Lanning Square	154	10	324 Benson Street	0.0385
32	6104	Lanning Square	154	11	326 Benson Street	0.0385
33	6104	Lanning Square	154	12	328 Benson Street	0.0457
34	6104	Lanning Square	154	13	330 Benson Street	0.0457
35	6104	Lanning Square	154	14	332 Benson Street	0.0337
36	6104	Lanning Square	154	15	334 Benson Street	0.0578
37	6104	Lanning Square	154	16	336 Benson Street	0.0482
38	6104	Lanning Square	154	18	337 Washington Street	0.051
39	6104	Lanning Square	154	19	335 Washington Street	0.034
40	6104	Lanning Square	154	21	331 Washington Street	0.034
41	6104	Lanning Square	154	28	317 Washington Street	0.138
42	6104	Lanning Square	154	29	315 Washington Street	0.0344
43	6104	Lanning Square	154	30	313 Washington Street	0.0344
44	6104	Lanning Square	154	31	311 Washington Street	0.0344
45	6104	Lanning Square	154	32	309 Washington Street	0.036
46	6104	Lanning Square	154	33	311 Washington Street	0.051
47	6104	Lanning Square	154	34	422 South 3rd Street	0.236
48	6104	Lanning Square	154	35	420 South 3rd Street	0.0367
49	6104	Lanning Square	154	36	418 South 3rd Street	0.0367
50	6104	Lanning Square	154	37	416 South 3rd Street	0.0367
51	6104	Lanning Square	154	38	414 South 3rd Street	0.0445
52	6104	Lanning Square	154	39	412 South 3rd Street	0.0459
53	6104	Lanning Square	154	96	398 South 3rd Street	0.053
54	6104	Lanning Square	154	97	400 South 3rd Street	0.053
55	6104	Lanning Square	154	98	402 South 3rd Street	0.0265
56	6104	Lanning Square	154	102	410 South 3rd Street	0.026
57	6104	Lanning Square	155	42	306 Stevens Street	0.197
58	6104	Lanning Square	155	43	308 Stevens Street	0.039
59	6104	Lanning Square	155	45	312 Stevens Street	0.0367
60	6104	Lanning Square	155	46	314 Stevens Street	0.0367
61	6104	Lanning Square	155	47	316 Stevens Street	0.0367



#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
62	6104	Lanning Square	155	50	322 Stevens Street	0.039
63	6104	Lanning Square	155	51	324 Stevens Street	0.037
64	6104	Lanning Square	155	52	326 Stevens Street	0.039
65	6104	Lanning Square	155	54	330 Stevens Street	0.0781
66	6104	Lanning Square	155	56	334 Stevens Street	0.046
67	6104	Lanning Square	155	62	327 Benson Street	0.046
68	6104	Lanning Square	155	63	325 Benson Street	0.046
69	6104	Lanning Square	155	64	323 Benson Street	0.064
70	6104	Lanning Square	155	65	321 Benson Street	0.045
71	6104	Lanning Square	155	66	319 Benson Street	0.045
72	6104	Lanning Square	155	67	317 Benson Street	0.044
73	6104	Lanning Square	155	68	315 Benson Street	0.045
74	6104	Lanning Square	155	69	313 Benson Street	0.184
75	6104	Lanning Square	155	70	311 Benson Street	0.0909
76	6104	Lanning Square	156	1	300 Martin Luther King Blvd.	0.126
77	6104	Lanning Square	156	30	319 Stevens Street	0.077
78	6104	Lanning Square	156	34	311 Stevens Street	0.126
79	6104	Lanning Square	156	37	305 Stevens Street	0.0413
80	6104	Lanning Square	156	39	301 Stevens Street	0.042
81	6104	Lanning Square	158	9	326-330 Berkley Street	0.175
82	6104	Lanning Square	158	21	514 S 3rd Street	0.0269
83	6104	Lanning Square	158	23	510 S 3rd Street	0.0251
84	6104	Lanning Square	158	25	506 S 3rd Street	0.077
85	6104	Lanning Square	159	37	327 Clinton Street	0.032
86	6104	Lanning Square	159	50	528 S 3rd Street	0.137
87	6104	Lanning Square	177	43	SS Martin Luther 24E West	0.0918
88	6104	Lanning Square	177	54	219 S 5th Street	0.136
89	6104	Lanning Square	177	59	445 Stevens Street	0.019
90	6104	Lanning Square	177	62	439 Stevens Street	0.019
91	6104	Lanning Square	177	63	437 Stevens Street	0.069
92	6104	Lanning Square	178	7	416 Stevens Street	0.046
93	6104	Lanning Square	178	13	428 Stevens Street	0.056

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
94	6104	Lanning Square	178	15	429 Benson Street	0.039
95	6104	Lanning Square	178	16	427 Benson Street	0.029
96	6104	Lanning Square	178	19	421 Benson Street	0.046
97	6104	Lanning Square	178	20	413 Benson Street	0.152
98	6104	Lanning Square	178	21	411 Benson Street	0.119
99	6104	Lanning Square	178	24	312 S. 4th Street	0.061
100	6104	Lanning Square	179	15	439 Benson Street	0.161
101	6104	Lanning Square	183	57	434 Berkley Street	0.037
102	6104	Lanning Square	183	58	436 Berkley Street	0.046
103	6104	Lanning Square	185	22	427 Berkley Street	0.0231
104	6104	Lanning Square	185	23	425 Berkley Street	0.021
105	6104	Lanning Square	185	24	423 Berkley Street	0.026
106	6104	Lanning Square	185	25	421 Berkley Street	0.029
107	6104	Lanning Square	185	26	419 Berkley Street	0.023
108	6104	Lanning Square	185	27	417 Berkley Street	0.029
109	6104	Lanning Square	185	28	415 Berkley Street	0.026
110	6104	Lanning Square	185	29	413 Berkley Street	0.026
111	6104	Lanning Square	185	30	Common Area (Rear 439) West	0.3681
112	6104	Lanning Square	186	33	420 Benson Street	0.043
113	6104	Lanning Square	186	34	422 Benson Street	0.043
114	6104	Lanning Square	186	35	426 Benson Street	0.051
115	6104	Lanning Square	186	37	428 Benson Street	0.048
116	6104	Lanning Square	186	38	430 Benson Street	0.034
117	6104	Lanning Square	186	42	NS Washington 28 W West	0.126
118	6104	Lanning Square	186	47	423 Washington Street	0.035
119	6104	Lanning Square	186	50	417 Washington Street	0.07
120	6104	Lanning Square	187	24	436 Benson Street	0.182
121	6104	Lanning Square	187	34	419 Henry Street	0.086
122	6104	Lanning Square	187	35	436 Benson Street	0.0247
123	6104	Lanning Square	187	36	423 Henry Street	0.0247
124	6104	Lanning Square	187	39	429 Henry Street	0.0213
125	6104	Lanning Square	187	40	431 Henry Street	0.0213

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
126	6104	Lanning Square	187	45	ES West 25 N Washington	0.023
127	6104	Lanning Square	187	51	410 West Street	0.0137
128	6104	Lanning Square	187	52	408 West Street	0.014
129	6104	Lanning Square	188	53	444 Benson St	0.256
130	6104	Lanning Square	188	71	445 Washington Street	0.073
131	6104	Lanning Square	191	2	441 Henry Street	0.036
132	6104	Lanning Square	191	9	449 Henry Street	0.055
133	6104	Lanning Square	191	63	444 West Street	0.022
134	6104	Lanning Square	195	36	442 Berkley St	0.061
135	6104	Lanning Square	195	42	512 West Street	0.041
136	6104	Lanning Square	195	46	520-522 West Street	0.202
137	6104	Lanning Square	196	48	454-456 Berkley Street	0.095
138	6104	Lanning Square	196	54	511 So. 5th Street	0.037
139	6104	Lanning Square	196	57	517 So. 5th Street	0.094
140	6104	Lanning Square	196	61	512 Henry Street	0.019
141	6104	Cooper Plaza	290	26	582 Line Street	0.018
142	6104	Cooper Plaza	290	28	701 So 6th Street	0.013
143	6104	Cooper Plaza	290	33	587-589 Pine Street	0.049
144	6104	Cooper Plaza	290	35	585 Pine Street	0.025
145	6104	Cooper Plaza	291	11	605 Pine Street	0.018
146	6104	Cooper Plaza	292	27	625 Pine Street	0.016
147	6104	Cooper Plaza	292	31	643 Pine Street	0.012
148	6104	Cooper Plaza	292	126	633 Pine Street	0.026
149	6104	Cooper Plaza	292	138	641 Pine Street	0.016
150	6104	Cooper Plaza	352	3	758 Line St	0.025
151	6104	Cooper Plaza	352	8	768 Line Street	0.02
152	6104	Cooper Plaza	352	9	770 Line Street	0.02
153	6104	Cooper Plaza	352	15	612 Newton Avenue	0.022
154	6104	Cooper Plaza	352	18	709 Silver Street	0.018
155	6104	Cooper Plaza	352	19	711 Silver Street	0.018
156	6104	Cooper Plaza	352	21	715 Silver Street	0.018
157	6104	Cooper Plaza	352	22	717 Silver Street	0.018
158	6104	Cooper Plaza	353	34	776 Line Street	0.02
159	6104	Cooper Plaza	353	35	778 Line Street	0.019
160	6104	Cooper Plaza	353	47	710 Silver Street	0.014
161	6104	Cooper Plaza	353	51	718 Silver Street	0.014

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
162	6104	Cooper Plaza	353	59	707 South 8th Street	0.019
163	6104	Cooper Plaza	353	60	709 South 8th Street	0.019
164	6104	Cooper Plaza	353	64	717 South 8th Street	0.019
165	6104	Cooper Plaza	353	76	785 Pine Street	0.018
166	6104	Cooper Plaza	353	77	787 Pine Street	0.019
167	6104	Cooper Plaza	357	50	807 Pine Street	0.015
168	6104	Cooper Plaza	357	51	809 Pine Street	0.015
169	6104	Cooper Plaza	357	52	811 Pine Street	0.015
170	6104	Cooper Plaza	357	53	813 Pine Street	0.015
171	6104	Cooper Plaza	357	55	817 Pine Street	0.015
172	6104	Cooper Plaza	357	56	819 Pine Street	0.015
173	6104	Cooper Plaza	1412	28	512 South 6th Street	0.016
174	6104	Cooper Plaza	1412	29	514 South 6th Street	0.016
175	6104	Cooper Plaza	1412	30	516 South 6th Street	0.017
176	6104	Cooper Plaza	1412	38	605 Clinton Street	0.023
177	6104	Cooper Plaza	1413	52	512 Roberts Street	0.016
178	6104	Cooper Plaza	1413	53	514 Roberts Street	0.016
179	6104	Cooper Plaza	1413	54	516 Roberts Street	0.017
180	6104	Cooper Plaza	1413	55	518 Roberts Street	0.017
181	6104	Cooper Plaza	1416	6	576 Clinton Street	0.037
182	6104	Cooper Plaza	1416	27	545 Royden Street	0.031
183	6104	Cooper Plaza	1416	28	547 Royden Street	0.032
184	6104	Cooper Plaza	1416	29	549 Royden Street	0.032
185	6104	Cooper Plaza	1416	38	569 Royden Street	0.027
186	6104	Cooper Plaza	1416	39	571 Royden Street	0.027
187	6104	Cooper Plaza	1417	8	614 Clinton Street	0.023
188	6104	Cooper Plaza	1417	23	549 Roberts Street	0.016
189	6104	Cooper Plaza	1418	46	542 Roberts Street	0.02
190	6104	Cooper Plaza	1418	47	544 Roberts Street	0.018
191	6104	Cooper Plaza	1418	49	537-545 So. 7th Street	0.253
192	6104	Cooper Plaza	1419	7	601 St. John Street	0.015
193	6104	Cooper Plaza	1420	18	546 Royden Street	0.022
194	6104	Cooper Plaza	1420	19	548 Royden Street	0.02
195	6104	Cooper Plaza	1420	20	550 Royden Street	0.022
196	6104	Cooper Plaza	1420	21	552 Royden Street	0.02
197	6104	Cooper Plaza	1420	22	554 Royden Street	0.022
198	6104	Cooper Plaza	1420	24	558 Royden Street	0.0215
199	6104	Cooper Plaza	1420	25	560 Royden Street	0.022
200	6104	Cooper Plaza	1420	26	562 Royden Street	0.023
201	6104	Cooper Plaza	1420	27	564 Royden Street	0.031
202	6104	Cooper Plaza	1420	34	578 Royden Street	0.025

#	Census Tract #	Neighborhood	Block	Lot	Address	Acreage
203	6104	Cooper Plaza	1420	37	620 St. John Street	0.031
204	6104	Cooper Plaza	1420	38	Rear 609-611 South 6th Street	0.106
205	6104	Cooper Plaza	1420	40	609 South 6th Street	0.026
206	6104	Cooper Plaza	1420	41	611 South 6th Street	0.026
207	6104	Cooper Plaza	1422	43	621 Line Street	0.018
208	6104	Cooper Plaza	1424	40	701 Royden Street	0.02
209	6104	Cooper Plaza	1424	41	703 Royden Street	0.015
210	6104	Cooper Plaza	1424	42	705 Royden Street	0.015
211	6104	Cooper Plaza	1425	49	719 Royden Street	0.015
212	6104	Cooper Plaza	1425	54	527 Newton Avenue	0.019
213	6104	Cooper Plaza	1425	57	533 Newton Avenue	0.019
214	6104	Cooper Plaza	1425	58	535 Newton Avenue	0.024
215	6104	Cooper Plaza	1426	49	716 Berkley Street	0.022
216	6104	Cooper Plaza	1426	50	718 Berkley Street	0.019
217	6104	Cooper Plaza	1427	34	740 Berkley Street	0.019
218	6104	Cooper Plaza	1427	35	742 Berkley Street	0.019
219	6104	Cooper Plaza	1427	40	505 Newton Avenue	0.022
220	6104	Cooper Plaza	1427	47	519 Newton Avenue	0.015
221	6104	Cooper Plaza	1427	56	730 Berkley Street	0.019
222	6104	Cooper Plaza	1427	58	734 Berkley Street	0.018
223	6104	Cooper Plaza	1427	59	736 Berkley Street	0.019
224	6104	Cooper Plaza	1427	60	738 Berkley Street	0.019
225	6104	Cooper Plaza	1428	28	715 Berkley Street	0.019
226	6104	Cooper Plaza	1428	29	717 Berkley Street	0.019
227	6104	Cooper Plaza	1429	21	747 Berkley Street	0.019
228	6104	Cooper Plaza	1429	22	749 Berkley Street	0.019
229	6104	Cooper Plaza	1429	23	751 Berkley Street	0.058
230	6104	Cooper Plaza	1429	24	450 Trenton Avenue	0.021
231	6104	Cooper Plaza	1429	25	452 Trenton Avenue	0.021
232	6104	Cooper Plaza	1430	91	785 Line Street	0.024
233	6104	Cooper Plaza	1430	104	529 S. 8th Street	0.027
234	6104	Cooper Plaza	1430	112	777 Line Street	0.025
235	6104	Cooper Plaza	1432	17	533 Trenton Avenue	0.02
236	6104	Cooper Plaza	1435	25	717 New Street	0.019
237	6104	Cooper Plaza	1435	26	719 New Street	0.019
238	6104	Cooper Plaza	1437	7	429 Trenton Avenue	0.022
239	6104	Cooper Plaza	1438	10	433 Trenton Avenue	0.019
240	6104	Cooper Plaza	1438	11	435 Trenton Avenue	0.019
241	6104	Cooper Plaza	1438	12	437 Trenton Avenue	0.019

**ATTACHMENT #2**

**CERTIFICATION OF ELIGIBILITY TO RECEIVE FEDERAL FUNDS**

*This statement must be reproduced on company letterhead and signed by an authorized representative of the firm.*

*This form must be provided to ALL subcontractors to be involved with this contract.*

I, \_\_\_\_\_ an authorized representative of \_\_\_\_\_  
(Name) (Company)

Certify that \_\_\_\_\_ is not debarred from receiving Federal funds.  
(Company)

SIGNATURE: \_\_\_\_\_

PRINT NAME & TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

**ATTACHMENT #3**  
**PARTNERSHIP/CORPORATE DISCLOSURE STATEMENT**

Bidder must specify whether bidding as an individual, partnership or corporation and fill in the appropriate section shown herein.

New Jersey State statute requires corporation and partnership bidding for public contracts to submit a list of the names and addresses of all stockholders owning ten percent (10%) or more of the stock of the corporation, or in the case of partnership, the names and addresses of those partners owning a ten percent (10%) or greater interest therein:

**Full name of individual, partnership or corporation:**

**Trading as:**

**Name of state in which company is incorporated:**

**Name and address of each stockholder owning 10% or more of the corporation stock:**

Name	Address	Percentage of Ownership
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Or None [ ]

Note: No Post Office Box Number Accepted, Full Street Address Only.

Criminal Conviction to Serve as Grounds for Disqualification from Award of Contract:

Respondent must Disclose Whether Any Person(s) Named above Have Any Criminal Conviction in Any Municipal, County, State and/or Federal Court in this State or Any Other State.

Yes [ ] No [ ]

If Yes please describe: \_\_\_\_\_

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The undersigned affirms that the contents of this document is accurate, factual and complete to the best of our knowledge and belief and that this is submitted in good faith upon expressed understanding that any false statement may result in the disqualification. \_\_\_\_\_

Signature of Authorized Person

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Name & Title

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Name of Firm

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Date

**ATTACHMENT #4**  
**NON-COLLUSION AFFIDAVIT**

**Answer all questions and provide required certifications and notarization. Failure to answer any questions completely may result in rejection of bid. Answers may be provided on separate sheets of paper, but shall retain this format.**

State of New Jersey

SS:

County of \_\_\_\_\_

I, \_\_\_\_\_ residing in \_\_\_\_\_  
(name of affiant) (name of municipality)

in the County of \_\_\_\_\_ and State of \_\_\_\_\_ of full age, being  
duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_,  
(title or position) (name of firm)

the bidder making this Proposal for the bid entitled \_\_\_\_\_,  
(title of bid proposal)

and that I executed the said proposal with full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Camden Redevelopment Agency relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by \_\_\_\_\_.  
(name of firm)

BY: \_\_\_\_\_  
(Signature of Authorized Representative)

PRINT NAME & TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Type or print name of affiant under signature) (Seal)

\_\_\_\_\_  
(Notary public of \_\_\_\_\_)  
My Commission expires \_\_\_\_\_



**ATTACHMENT #5**  
**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

**I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to submit a proposal:**

is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran,

**AND**

is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

**In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Director under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.**

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PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

**You must provide a detailed, accurate and precise description of the activities of the proposer, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.**

Name: \_\_\_\_\_ Relationship to Proposer: \_\_\_\_\_

Description of Activities: \_\_\_\_\_

Duration of Engagement: \_\_\_\_\_ Anticipated Cessation Date: \_\_\_\_\_

Proposer Contact Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

**Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.**

Full Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_